Instructions to Change your Voice Mail PIN

We cannot change it for you

Log in to <u>https://my.ncocc.net</u> and click on <u>UC Self Care Portal</u> on the left side under utilities. (Or use the direct link - <u>https://ucmuser.ncocc.net/ucmuser/</u>)

NCOCC Utilities Change Alpha Password TAC Forms RFW Admin Network Reports SelfService Status Network Tools UC Self Care Portal Change Password SelfService Enrollment

Login to the portal with your **myNCOCC username and password**, click the **General Settings** tab along the top.

← → Q # ucmuser.ncocc.net/ucmuser/		e 🖈 🖬 🜖 i					
			the Unified Communications Self Care Portal				
			Phones Voicemail	IM & Availability	General Settings Downl	oads	
Self Care Portal			My Phones	My Phones			
			Call Forwarding	Company Phones These are the phones provided to you by your company. You may set personal preferences for these in Phone Settings			
	Sign In				۵ ۲	¢	
				Cisco 7861 - WZP25200L	Cisco Dual Mode for Andr	Cisco Jabber for Desktop	
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				Additional Phones			
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Under *Phone Services PIN*, change your PIN. Your PIN must be at least 5 numbers, but not your extension.



Then click the Save button.